

## REHABILITATION POLICY

### POLICY STATEMENT

The Officers and P.C.B.U (Person Conducting a Business or Undertaking) recognise that there are substantial benefits to be gained from rehabilitation principles and practices, and are committed to implementing them at this workplace at the highest level of safety possible.

Experience shows that workplace rehabilitation assists the healing process and helps restore the worker's normal function sooner.

Rehabilitation involves the early provision of timely and adequate services, including suitable return to work programs and aims to:

- maintain injured or ill workers at work where practical
- ensure the worker's earliest possible return to work
- maximise the worker's independent functioning, if return to work is precluded.

**Brisbane School of Theology** is committed to the following rehabilitation steps:

1. Provide a safe and healthy work environment. In the event of an injury or an illness, making sure workplace rehabilitation is started as soon as possible in accordance with medical advice.
2. Ensure appropriate suitable duties are made available to an injured or ill worker to facilitate their safe and early return to work. A medical practitioner or representative of workers compensation board must approve these duties.
3. Ensure all workers are aware that, in the event of injury or illness, they will be consulted to develop their rehabilitation plan for a structured safe return to work and that will not disadvantage them.
4. Comply with the legislative obligations with respect to the standards of rehabilitation.
5. Adopt a multi-disciplinary approach to rehabilitation.
6. Review this policy and procedures at least every three years to ensure it continues to meet legislative requirements and the needs of all parties.
7. Respect the confidential nature of medical information, ensuring that verbal communication and written documents relating to workers remain confidential.

Policy Area:  
Work Health & Safety

Version: 1.0

This Policy was approved by



Richard Gibson  
Principal

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13 May 2014

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